

Boardman Local Schools

C/O Treasurer, 7410 Market Street, Youngstown, OH 44512

Treasurer: Nicholas Ciarniello
(Phone: 330-726-3403 / Fax: 330-726-3416)

PUBLIC RECORDS REQUEST

Please fill out form and complete: (Mail or fax to: Nicholas Ciarniello)

PUBLIC RECORD REQUEST
Requester Information (not required)

Date:

Name:

Street Address:

City:

State:

Zip Code:

Phone:

Email Address:

Document(s) Requested:

*Be as specific as possible and
provide the official name of
document(s)- if known.*

Date when needed:

FEES: *Upon request, copies of public records will be provided at the actual cost of making copies*

- A. The charge for paper copies is five cents (\$ 0.05) per page.*
- B. The charge for downloaded computer files to a compact disc is \$1.00 / disc.*
- C. There is no charge for documents to be emailed.*
- D. Postage fees are determined by weight of items.*
- E. Person(s) requesting a video surveillance recording must pay \$50.00- to digitally blackout or blur the images of the individuals on the video. Allow 2 weeks for this process.*