



Welcome to BCIS

School Year 2019-2020

**FOUNDATIONAL
BOULDERS:**

LOOK FOR THE BEST IN OTHERS

TREAT OTHERS THE WAY YOU WANT TO BE TREATED

CHOOSE POSITIVE INFLUENCES

SPEAK WORDS OF KINDNESS

FORGIVE YOURSELF AND OTHERS

ATTENDANCE

Call the school office **(330) 726-3400** before **9:00 a.m.** to **report** the **absence** & the **reason**; include in your message(s): **student's name, grade, reason** and **person making the call**.

Students will have the **total number of excused absences, plus one day, to make up work**. If absence extends for **three consecutive days**, you may **request missed classwork** (pick up after 3:00 pm).

After any absence, students must **bring a note from their parent/doctor** stating the days of the absence and the reason for the absence. **Excuse(s)** must be **received** by the school **within 2 school days** of the **student's return to classes** in order to receive "excused absence" status.

ATTENDANCE

Early Dismissal: A note from the parent must be submitted to the Attendance Office either the same day or 1 day prior to the requested partial excusal.

Approved Vacations (5 days): A note from the parent must be submitted to the Attendance Office at least 1 week prior to the first day of the requested excusal.

Reasonable Excuses: personal illness, serious illness in the family requiring the student's presence (age 14 and older), quarantine of the home, death of a close relative (limited to 3 days), needed at home because of required parental absence, observance of religious holidays, and emergencies as judged by school authorities.

ATTENDANCE

After the first “unexcused” 7 days (parent note documenting the absence is sent to the attendance office), **medical documentation** will be **required** for your child to have an excused absence. Boardman Center Intermediate School **may refer truancy cases to the Mahoning County Juvenile Court** for prosecution.

A student will be considered **HABITUALLY TRUANT** if the student is absent **without legitimate excuse** for **30 or more consecutive school hours/42 or more school hours in one month/72 or more hours in one school year.**

A student will be considered **EXCESSIVELY ABSENT** if the student is absent **with or without a legitimate excuse** for **38 or more hours in one school month/65 or more school hours in one school year.**

BEFORE & AFTER SCHOOL CARE

Will begin the first day of school and end on the last day. When school is closed due to weather or because of vacation days, the child care program will also be closed. The program hours are **6:30 am to the beginning of the school day, and from the end of the school day to 6:30 pm.**

Before school session: \$5.00 per hour for first child, \$2.00 per hour per second child, \$1.50 per hour per third child.

After school session: \$5.00 per hour for first child, \$4.50 per hour per second child, \$4.00 per hour per each additional child.

\$5.00 minimum charge per day. Schedule sheets and payment are due each Monday.

BELL SCHEDULE

8:48 am	-	9:00 am	Enter Building/Breakfast
9:00 am	-	9:06 am	Homeroom
9:10 am	-	10:01 am	1st Period
10:05 am	-	10:56 am	2nd Period
11:00 am	-	11:51 am	3rd Period [Grades 4 & 6 Lunch/Recess]
11:54 am	-	12:45 pm	4th Period [Grades 4 & 5 Lunch/Recess]
12:49 pm	-	1:40 pm	5th Period
1:44 pm	-	2:35 pm	6th Period
2:39 pm	-	3:30 pm	7th Period
3:30 pm	-	3:40 pm	Leave Building

BUS TRANSPORTATION

Pupil transportation is available to all students residing in the Boardman School District. **Parents/Guardians are encouraged to have their children ride the Intermediate School Bus.**

Pupils shall be **outside at their designated place of safety five minutes before the school bus is scheduled to arrive.** Pupil transportation pick-up and drop-off times will be established within the first week of the beginning of the school year.

Parents are advised to have students at their designated place of safety **approximately 45 minutes prior to the time school begins (8:00 am)** for morning classes **for the first week of school or until parents know the school bus arrival time.**

BUS TRANSPORTATION

When children ride our school buses, their day becomes safer. The number of children riding our school buses also **benefits our school district through state funding**. Students will be permitted to **ride only the school bus** to which they are **assigned**.

To view the **real time location of your child's bus**, access the “**here comes the bus**” app from your smartphone, tablet or computer, receive push notifications or email alerts... Visit www.boardman.k12.oh.us/content2/328 for instructions.

Parental requests for students to be transported to or from **alternate locations**, must be **submitted in writing** to the District Transportation Dept, must be **consistent** & remain in place **for the entire school year**.

CAR TRANSPORTATION

Parents/Guardians are encouraged to have their children ride the Intermediate School Bus.

Students should **NOT** be dropped off at school **BEFORE 8:30 am**. **Drop-Off** time for all students is **8:30 am - 8:45 am**, unless the student is attending the Before School Program.

Please Drop off your child(ren) at the **sign for “drop-off”** which is located at **door 21**. Parents will **enter through Stadium Drive**, proceed to door 21, and then **exit onto Market Street**. Please **remain in your car** at all times.

CAR TRANSPORTATION

Parents/Guardians are encouraged to have their children ride the Intermediate School Bus.

Students will be available for **Pick-Up beginning at 3:30 pm**. Parents/Guardians picking up students at the end of the day should **park in the back parking lot (avoiding bus lanes)** and **walk to door 25**. A staff member will assist in dismissing your child to you. For the safety of students, **all parents/guardians required to walk through the green space to door 25 to pick up their child**.

Parents/Guardians are expected to be prompt when picking their child up from school. If a **parent/guardian is late**, and supervision of the child is necessary, the **child will be placed in the After School Care Program** (at cost).

CLINIC

The **school nurse** is available at all times **each school day** in the event of an emergency. The nurse **screens for vision, hearing,** and provides other **routine care** on a **systematic basis and/or parental request.**

In cases determined to be **serious,** the **instructions given by the parents/guardians** on the **EMERGENCY MEDICAL FORM** will be carried out.

Where there is **vomiting** or a **fever of 100 degrees or higher,** the **parent/guardian/emergency contact(s)** will be called to pick up the student.

CLINIC

Students may **ONLY CALL HOME** or **LEAVE SCHOOL** for **NON-SERIOUS** injuries or illness **WITH THE NURSE'S APPROVAL**.

Non-serious injuries will receive **basic first aid**, and the student will **return to class**.

Non-serious illnesses (determined by nurse) will receive **rest in the clinic**, and the **student** will **return to class**.

Medication should be given by the parent at home. If this is not possible, and the **student needs medication during the school day**, only the **nurse or designee** will **dispense** prescription/non-prescription (over the counter) medication to the student (**Review Student Handbook for "Parental" Responsibilities**).

DOCUMENTS/FORMS

One of the **most critical documents** we need to have on file is the **yellow emergency medical form**. The other documents include: the **blue record of custodial change**, the **green enrollment form**, and the **white acceptable use policy form**. These will be looked at by administration, secretaries, coaches, teachers and the school nurse.

Accuracy is necessary for student safety. Therefore, we ask that you please **complete the forms carefully** and **return promptly** (each year). Provide a **phone number for every contact** listed. If giving consent for treatment, please list **physicians' phone number(s)**.

Also, please provide most recent **custody papers** with the blue form. And list all **relevant information** on the green form (2 sided).

DRESS CODE

Hair styles, personal grooming, and clothing should **not handicap the learning opportunities of the individual or his/her classmates, nor should they attract undue attention.**

Only **hair coloring** of a **natural** shade or **color** is permitted.

Body piercing in the **tongue** or **around the facial area** is **not permitted** for any student.

Socks must be worn **with shoes** at **all times**. During any type of inclement weather, we expect children to wear **appropriate waterproof clothing**, including shoes, or boots. Students go **outside for recess if at all possible**.

DRESS CODE

Acceptable items for **girls** include, but are not limited to: **jeans, slacks, shorts, leggings, skirts, split skirts, dresses, culottes, blouses, shirts, dress sweatshirts, athletic wear, socks, necklaces and earrings.**

Acceptable items for **boys** include, but are not limited to: **jeans, slacks, shorts, shirts, sweatshirts, sweatpants, athletic wear, socks and necklaces.**

Unacceptable items for boys and/or girls include, but are not limited to, **halter, sundresses, clogs, flip-flops, dangling suspenders, shoes with untied laces, muscle shirts, tank tops, and shirts with inappropriate/obscene words or pictures.**

ELECTRONIC DEVICES/TELEPHONE USE

Students are **NOT PERMITTED** use/display communication devices (**cell phones, beepers, pagers, radios, digital cameras, tape players, CD, MP3, DVD players, video games, etc.**) during school hours or on school buses.

Any **confiscated electronic devices** will remain in the office until **retrieved by the parent/guardian**.

Students may use the **school phone** in case of an emergency; **not for forgotten items**.

FEES/SCHOOL SUPPLIES

The Boardman Board of Education furnishes textbooks to each pupil for each subject, but the **student must pay for expendable items (loose leaf paper, pencils, erasers, colored pencils, pens, highlighters, scissors, glue sticks, dry erase markers, folders, binders, dividers, hand sanitizer, box of tissues, combination/key locks, etc).**

The library will charge a nominal fine for overdue books. The **library will charge a replacement fee for lost books.** Pupils are financially responsible for excessive damages to or **loss of school owned textbooks/journals \$11.**

FEES/FINES

Each student will have a **\$26 GENERAL FEE** to cover the cost of school materials (**Due Date November 1, 2019**).

Band/Orchestra Rentals: \$32 (Waived if approved for Free Lunch Status)

General Fee will be **WAIVED** if approved for **FREE LUNCH STATUS**.

General Fee will **NOT** be **WAIVED/REDUCED** if approved for **REDUCED LUNCH STATUS**.

Send **Cash, Check Payable to BCIS** or **Credit Card** (Payschoolscentral.com)

REPORT CARDS will be **HELD FOR NON-PAYMENT**

GRADING SCALE

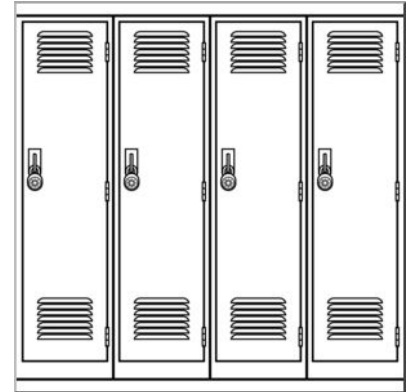
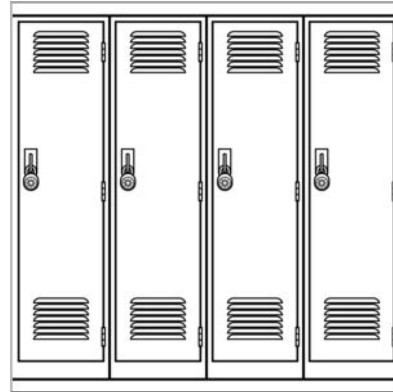
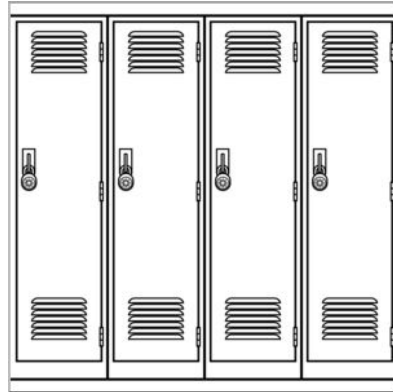
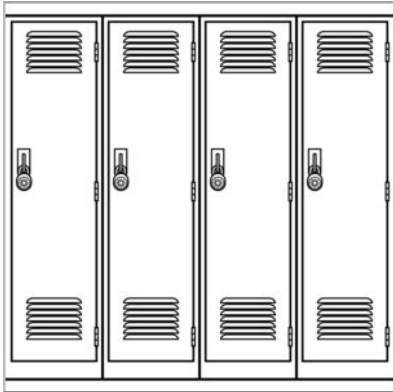
A	93%	-	100%	Excellent Progress
B	85%	-	92%	Good Progress
C	75%	-	84%	Satisfactory Progress
D	65%	-	74%	Slow Progress
U	0%	-	64%	Minimum Progress/Unsatisfactory

LOCKERS

Each **4th Grade Student** will be assigned a **hall locker**.

Each **5th - 6th Grade Student** will be assigned a **hall locker** and a **locker in the gym**, which must be kept neat and orderly at all times. Since lockers are owned by the school and loaned to students, they should not be defaced in any way.

Each **4th - 6th Grade Student** must **provide** his/her own **locks** (combination/key).



MEALS

Center Intermediate meal prices are: **Breakfast \$1.50, Lunch \$2.50**

If your child has been approved for free or reduced lunches, he or she will qualify for free or **reduced breakfast \$.30**, free or **reduced lunch \$.40**. **Free/Reduced lunch applications** can be obtained in the school office or **completed online**:

<https://www.boardman.k12.oh.us/docs/district/application%20with%20fee%20waiver%20edited.pdf?id=6057>

Students who bring their lunches, may purchase **milk, juice or bottled water \$.50**
Children who do not purchase the full lunch, will not be permitted to buy a la carte food items. **Monthly menus** can be **viewed online**:

<http://www.schoolnutritionandfitness.com/index.php?sid=1608122019548449&page=menus>

MISCELLANEOUS

Homework assignments are beneficial to developing study skills and responsibility. These assignments will increase in number, amount of work, and regularity as the student becomes older.

A mutually agreed upon **visitation time(s) may be scheduled** with an instructor before, during, or after school **when students are not receiving instruction**.

Rules, regulations, emergency disaster plans at school are established to express a caring concern for the safety of each student.

Review Student Handbook for an in depth understanding of BCIS:

<https://www.boardman.k12.oh.us/userfiles/365/my%20files/handbook%2019-20.pdf?id=6030>