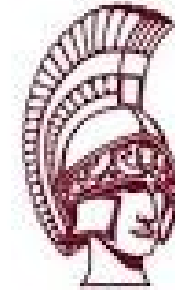


DRAFT FORM



BOARDMAN LOCAL SCHOOL 2020-2021 Reopening Plan

OPTION 1

(Family Choice)

IN-PERSON INSTRUCTION
(WITH SAFETY PROTOCOLS IN PLACE)

PAGES 1-9

OPTION 2

(Family Choice)

REMOTE LEARNING
(STUDENTS AT HOME DAILY
ONLINE LEARNING PROVIDED BY BOARDMAN TEACHERS)

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OPTION 1 - IN PERSON INSTRUCTION

STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

Classrooms

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or showing other symptoms should stay home.● Provide a mask or face shield for your student to wear. <p><u>Students</u></p> <ul style="list-style-type: none">● Wearing a mask or face shield is required when entering, exiting, or moving around the room.● Wearing a mask or face shield is required when working directly with staff (i.e.- one-on-one, small group instruction, etc.) when distancing cannot be maintained.● Wearing a mask or face shield is required when working closely with other students in small groups or lab settings.● Maintain maximum physical distance from peers whenever possible.● A hand sanitizing dispenser will be located in every classroom room.● Paper towel and sanitizer will be provided in every classroom for desk cleaning (when age appropriate).	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Ensure classroom setup of desks provides maximum physical distancing for students.● Wear a mask or face shield when working one on one with students or when circulating around the room and proper physical distancing cannot be maintained.● Ensure students maintain physical distance whenever possible.● Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.● When possible eliminate shared classroom materials.● Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.● Use supplies provided to spray desks, chairs, and any common materials needed before new students transition into the room, <p><u>Custodians</u></p> <ul style="list-style-type: none">● Make sure teachers are provided with all supplies needed daily including disinfectant and paper towels.● Disinfect classrooms. <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure classrooms are physically distanced.● Ensure classrooms are properly disinfected.● Ensure supplies are readily available for custodians and teaching staff.

Hallways, Lockers and Common Areas

Student and Parent/Caregiver Expectations	Staff Expectations
<p data-bbox="92 269 394 302"><u>Parents/Caregivers</u></p> <ul data-bbox="155 310 894 529" style="list-style-type: none">● Provide a mask or face shield for your student to wear when in hallways or at lockers.● Provide your student with a water bottle daily as traditional water fountains will not be available for use. Water bottle filler stations are available in some buildings. <p data-bbox="92 537 239 570"><u>Students</u></p> <ul data-bbox="155 578 905 1057" style="list-style-type: none">● Wearing a mask or face shield is required when in hallways or at lockers.● Report immediately to your assigned area upon arrival to school.● Carry a water bottle as traditional water fountains will not be available for use. Water bottle filler stations are available in some buildings.● When posted, follow all signage in the hallways and common areas.● When possible, stay to the right when traveling down hallways and using stairs.● Follow locker use schedules as provided by staff for buildings who issue lockers.	<p data-bbox="919 269 1241 302"><u>Teachers/Assistants</u></p> <ul data-bbox="982 310 1976 570" style="list-style-type: none">● Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.● Provide reminders, issue warnings, contact parents/caregivers, and report repeat violators to the office.● Supervise implementation of locker use schedule to minimize congestion in hallways for buildings who issue lockers. <p data-bbox="919 578 1104 610"><u>Custodians</u></p> <ul data-bbox="982 618 1944 716" style="list-style-type: none">● Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks. <p data-bbox="919 724 1157 756"><u>Administration</u></p> <ul data-bbox="982 764 1976 1057" style="list-style-type: none">● Ensure proper signage is installed in hallways and common areas.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.● Develop and implement locker use schedules for buildings where lockers are issued to students.● Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

Dropoff, Pick Up, and Visitors

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or showing other symptoms should stay home.● Provide a mask or face shield for your student to wear on the bus and while at school when needed.● Limit visits to school as much as possible.● Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms.● Follow posted guidelines and read all signage whenever entering the building.● Wearing a mask or face shield is required when entering the building. <p><u>Students</u></p> <ul style="list-style-type: none">● Wearing a mask or face shield is required when entering, exiting, or moving around the building.● Report directly to your assigned classroom/area upon arrival to school.● Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Supervise hallways and common areas to ensure students are reporting immediately to assigned class and not congregating in hallways or common areas.● Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, counters, and sinks.● Ensure designated doors are propped open at arrival and dismissal.● Ensure designated doors are closed after arrival and dismissal. <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure adequate supervision is available on bus lots, in parking lots, and in common areas of the building.● Ensure proper signage is installed in hallways and common areas.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.● Ensure designated doors are propped open at arrival and dismissal.● Ensure designated doors are closed after arrival and dismissal.● Eliminate parent and community volunteers to ensure safety and health of students and staff.● Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

Transportation

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or showing other symptoms should stay home.● Provide a mask or face shield for your student to wear on the bus and while at school. If you cannot provide a mask or face shield, the school will provide one. <p><u>Students</u></p> <ul style="list-style-type: none">● Maintain appropriate physical distances while at the bus stop, on bus lots, and while entering the building.● Sit two per seat on the bus and sit in your assigned seat.● Wear a mask or face shield while riding the bus.● Remain seated, facing forward while riding the bus.	<p><u>Drivers</u></p> <ul style="list-style-type: none">● Wear a mask or face shield while students are on the bus.● Provide reminders to students of bus expectations- 2 per seat, wearing masks or face shields, seated facing forward.● Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.● Ensure the bus is disinfected following outlined safety protocols. <p><u>School/District Administration</u></p> <ul style="list-style-type: none">● Reduce the number of transfers and overall time on buses for students.● Monitor drop off and dismissal to ensure students do not congregate in groups.● Provide consequences, including loss of privilege to ride the bus to those who violate rules.

Meetings and Conferences

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Virtual meetings or conference calls should be used most often. In-person meetings should only be scheduled when necessary.● In-person meetings should follow appropriate physical distancing protocols and masks or face shields are required to be worn when entering, exiting, and moving around the building.● Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms. <p><u>Students</u></p> <ul style="list-style-type: none">● Participate in meetings as requested by parents/caregivers or school staff.● Follow physical distancing protocols.● Wearing a mask or face shield is required when entering the meeting, exiting the meeting, or when moving around the building to attend the meeting.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● When possible, attend meetings from the classroom using video technology. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Clean and disinfect conference rooms after meetings or provide materials for cleaning and disinfecting to take place. <p><u>Administration</u></p> <ul style="list-style-type: none">● Provide parents/caregivers with options for in-person, phone, or video conferencing.● Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.● Ensure physical space used for meetings allows for distancing guidelines

Health Services

Student and Parent/Caregiver Expectations	Staff Expectations
<p data-bbox="102 269 394 302"><u>Parents/Caregivers</u></p> <ul data-bbox="153 310 915 716" style="list-style-type: none">● Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or showing other symptoms should stay home.● Provide a mask or face shield for your student to wear on the bus and while at school.● Ensure contact information is up to date in the event the nurse needs to contact home.● Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms. <p data-bbox="102 724 239 756"><u>Students</u></p> <ul data-bbox="153 764 915 1057" style="list-style-type: none">● Use designated entrances and exits to the office.● Following physical distancing protocols as much as possible when in office.● Wearing a mask or face shield is required when in or moving around the clinic.● Wearing a mask or face shield is required if a student is determined to have a fever or other symptoms.	<p data-bbox="938 269 1037 302"><u>Nurse</u></p> <ul data-bbox="989 310 1934 716" style="list-style-type: none">● Wear a mask or face shield when working individually with students.● Ensure the workspace is kept clean and sanitized.● Ensure physical distancing protocols are followed whenever possible.● Isolate students who are showing symptoms to a separate area away from other students already in the clinic.● Ensure the clinic is disinfected immediately following a student entering who is exhibiting symptoms.● Ensure doors to the clinic are open to minimize the use of door handles and to ensure maximum airflow to the area. <p data-bbox="938 724 1119 756"><u>Custodians</u></p> <ul data-bbox="989 764 1976 943" style="list-style-type: none">● Disinfect clinic based on the schedule provided by the school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.● Disinfect the isolation area after students who utilize the area have left the building. <p data-bbox="938 951 1171 984"><u>Administration</u></p> <ul data-bbox="989 992 1948 1284" style="list-style-type: none">● Install barriers as needed to protect employees working in the nurse's office.● Ensure proper signage is installed.● Ensure regular cleaning and disinfecting takes place in the office area.● Ensure seating areas are properly physically distanced.● Ensure the student isolation area is properly supervised when in use.

Restrooms

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Provide a mask or face shield for your student to wear when in hallways and in restrooms. <p><u>Students</u></p> <ul style="list-style-type: none">● Wearing a mask or face shield is required when in hallways and in restrooms.● Follow all signage in the hallways, common areas and restrooms.● When possible, stay to the right when traveling down hallways to get to restrooms..	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Assist in the supervision of restrooms, hallways, and common areas between classes.● Provide reminders, issue warnings, contact parents/caregivers, and report repeat violators to the office. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect restrooms based on the schedule provided by the school administration. This includes but is not limited to door handles, toilets, stalls, and sinks. <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure proper signage is installed in hallways, common areas and restrooms.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.● Provide supervision of restrooms between classes to ensure limited numbers of students are in restrooms at the same time.● Implement measures such as closing sinks or urinals when necessary to allow for appropriate physical distancing.

Lunches and Cafeteria

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Provide a mask or face shield for your student to wear while at school.● Limit visits to school as much as possible including visits to drop off forgotten items. <p><u>Students</u></p> <ul style="list-style-type: none">● Students not assigned to the cafeteria will eat in their designated area.● When possible, stay to the right when traveling down hallways.● Wearing a mask or face shield is required when in line or moving around the cafeteria.● Sit in designated seats.● Follow guidelines for restroom use during lunch periods.● If bringing a packed lunch, report immediately to your designated seating area.● Follow physical distancing guidelines as much as possible when in line and in the serving areas.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Supervise designated eating areas to ensure students are properly physically distanced.● Provide reminders, issue warnings, contact parents/caregivers, and report repeat violators to the office.● Wear a mask or face shield when circulating around designated eating areas.● Monitor and issue passes for bathroom use during lunchtime.● Use staggered dismissal to ensure physical distancing at the end of lunch. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect all tabletops and seats before and after each lunch.● Disinfect restrooms and common spaces between lunches. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks. <p><u>Cafeteria Staff</u></p> <ul style="list-style-type: none">● Wear masks or face shields while serving food.● Clean and disinfect serving areas and tables between lunches.● Serve all food to students. (Students are not to self-serve items.) <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure proper signage is installed in designated eating areas.● Ensure enough seating is provided to ensure proper physical distancing be practiced.● Add additional seating areas on stage, outside, and in the practice/aux gym to ensure proper physical distancing.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeat violators.● Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

Office

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms.● Wearing a mask or face shield is required when entering, exiting, and moving around the office/building.● In-person office visits should follow appropriate physical distancing protocols. <p><u>Students</u></p> <ul style="list-style-type: none">● Use designated entrances and exits to the office.● Following physical distancing protocols as much as possible when in office.● Wearing a mask or face shield is required while in or moving around the office.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Wearing a mask or face shield is required when moving around the office area.● Follow physical distancing protocols. <p><u>Office Staff</u></p> <ul style="list-style-type: none">● Monitor and control the number of people in the office at any one time.● Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect office based on the schedule provided by the school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc. <p><u>Administration</u></p> <ul style="list-style-type: none">● Install barriers to protect employees working in the main office.● Eliminate community and parent volunteers to ensure the safety of all students.● Ensure proper signage is installed in the office and leading into the office.● Ensure regular cleaning and disinfecting takes place in the office area.● Ensure seating areas are properly physically distanced.

OPTION 2

REMOTE LEARNING EXPECTATIONS

Student and Parent/Caregiver Expectations and Additional Information

Parents/Caregivers

- Monitor student progress on coursework.
- Provide an optimal learning environment that is free from distractions (noise, pets, etc.)
- Ensure that your child is following their assigned instructional schedule.
- Communicate questions and concerns to staff during scheduled office hours.

Students

- This option is different from what students experienced during remote learning last spring.
- Students participating in this option will be receiving the Boardman curriculum.
- Students may not have the same teachers as students participating in “in-person” instruction.
- It is recommended students follow a schedule to complete online learning, assignments, and assessments.
- The online curriculum will be aligned with state standards but it will not necessarily match the same pacing or activities that are delivered in the traditional setting.
- Students will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies)
- Students may have limited access to “specials” (K-6) and elective courses (7-12).
- Communicate questions and concerns to staff during scheduled office hours.
- Students and teachers will participate in virtual check-in meetings designed to support student course progress and provide opportunities for students to connect with each other.
- Students will earn grades for their work.
- If state or local regulations require a school closure, students participating in this option will continue as scheduled and will continue to use the online curriculum and platform.
- Students may continue to participate in after-school activities and extra-curricular activities at their school building.
- Participation in inter-school athletics is subject to OHSAA eligibility requirements.