



Boardman Local Schools Health and Safety Guidelines



If Spartan Student or Staff Reports a Positive COVID Test Result

Mahoning County Public Health Department Contact Tracing Protocol

- Local Health Department and the individual and/or guardians will be notified of the positive test.
- Local Health Department will interview the positive individual. The family and community contacts will be identified during this process. The positive Individual will be asked if they reported their infection to Boardman Local Schools.
- The Local Health Department will alert the point of contact for the school building. This would be principal and/or school nurse.
- The Local Health Department will notify Boardman Local Schools of the positive case and will relay the timeframe for which the individual can return to school.
- The Local Health Department will work with Boardman Administrators to identify close contacts in the school setting. (Close contacts are someone who was within 6 feet of the positive person for at least 15 minutes)
 - They will consider who the student sits near on the bus.
 - They will consider who the student/staff member sits near in the classroom.
 - They will consider student and staff member's activities outside of the classroom. (Athletics, Arts, or Clubs)
- Local Health Department will work with Boardman Local Schools in contacting those close contacts to advice on quarantine measures and timeframes.
- Boardman Local Schools will prepare a communication for parents, faculty and staff in regards to the positive case in accordance with Governor DeWine's order issued August 27th. Positive case information will also be available on our website within 48 hours of positive COVID notification.



DAILY HEALTH ASSESSMENT CHECKLIST

To protect the health and safety of others, all Boardman Local Schools students and staff members are required to perform the following daily COVID-19 health check prior to coming to school.

Do you have any of the following symptoms that cannot be attributed to another health condition? If so, you are advised to stay home until the symptom is resolved.

Fever All students and staff will be required to check their temperature at home before coming to school or getting on the bus. If their temperature is **above 100.0°**, they must stay home until they are **fever free for at least 24 hours** without the help of medication.



Cough

Chills

Fatigue

Muscle/Body Aches

Headache

Sore Throat

Congestion

Runny Nose

Nausea

Diarrhea

Shortness of Breath

Loss of Taste or Smell

COVID-19 Symptoms

Many symptoms of COVID-19 are similar to other common illnesses and seasonal allergies, and you can have the virus without having a fever. If any of these symptoms start new or suddenly, please stay at home and monitor the symptoms instead of coming to school.

Have You Traveled in the Last 14 Days?

If you have traveled outside of the United States or to any state reporting positive testing rates of 15% or higher for COVID-19, you are advised to self-quarantine for 14 days.



Please check the Ohio Department of Health travel advisory map for the latest updates.



Boardman Local Schools Safety Protocols & Guidelines



If a Spartan Student or Staff Member Reports Illness (Suspected Case)

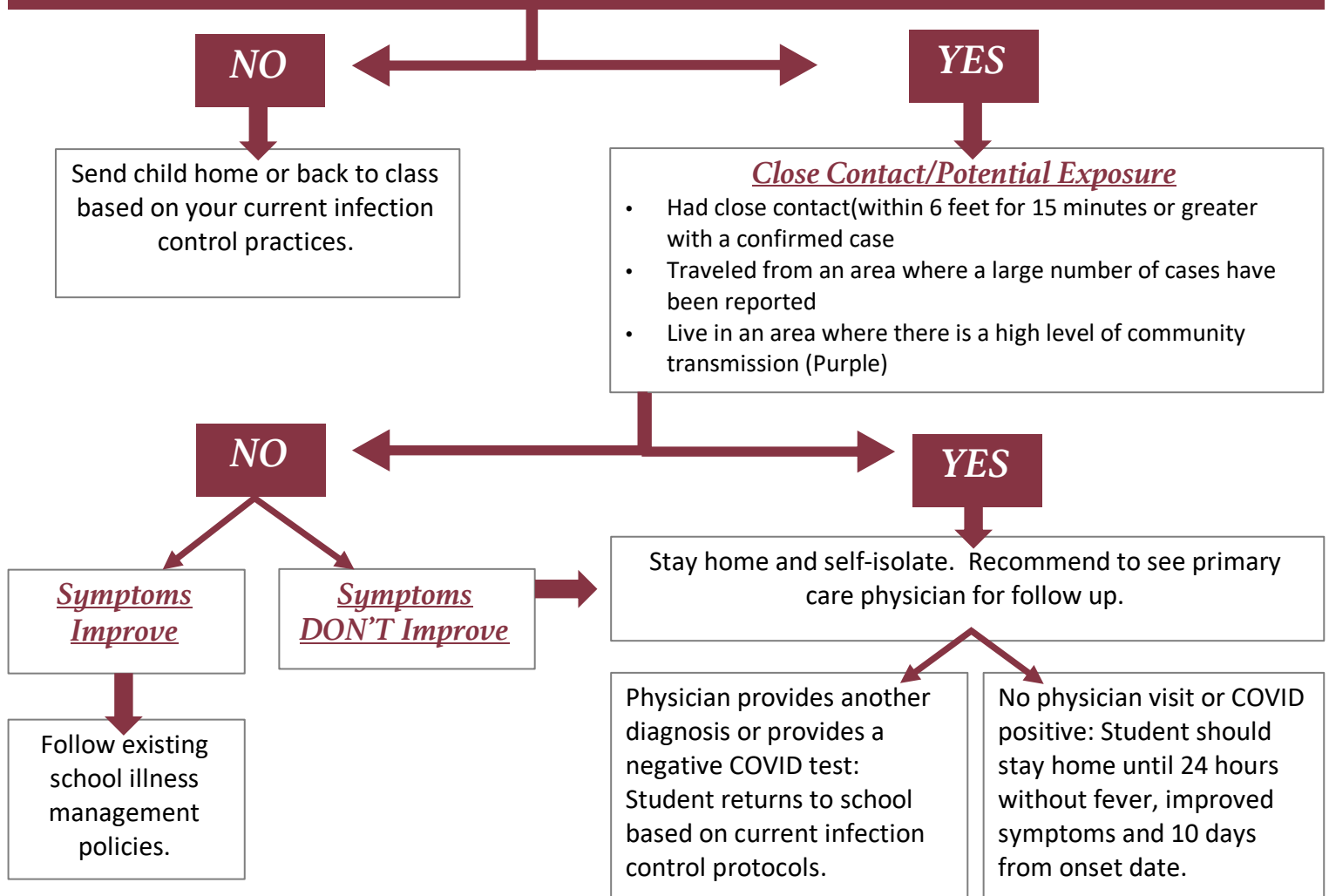
Symptoms Check:

At least two:

- Temperature 100.4 degrees Fahrenheit or higher when taken by mouth
- Sore throat
- Muscle Aches
- New onset of severe headache, especially if it accompanies the fever
- New onset of loss of taste or smell
- Diarrhea, vomiting, or abdominal pain

OR one of the following:

- **New** uncontrollable cough that causes difficulty breathing (For students with chronic allergic or asthmatic cough, look for a change in cough from baseline)
- Shortness of breath

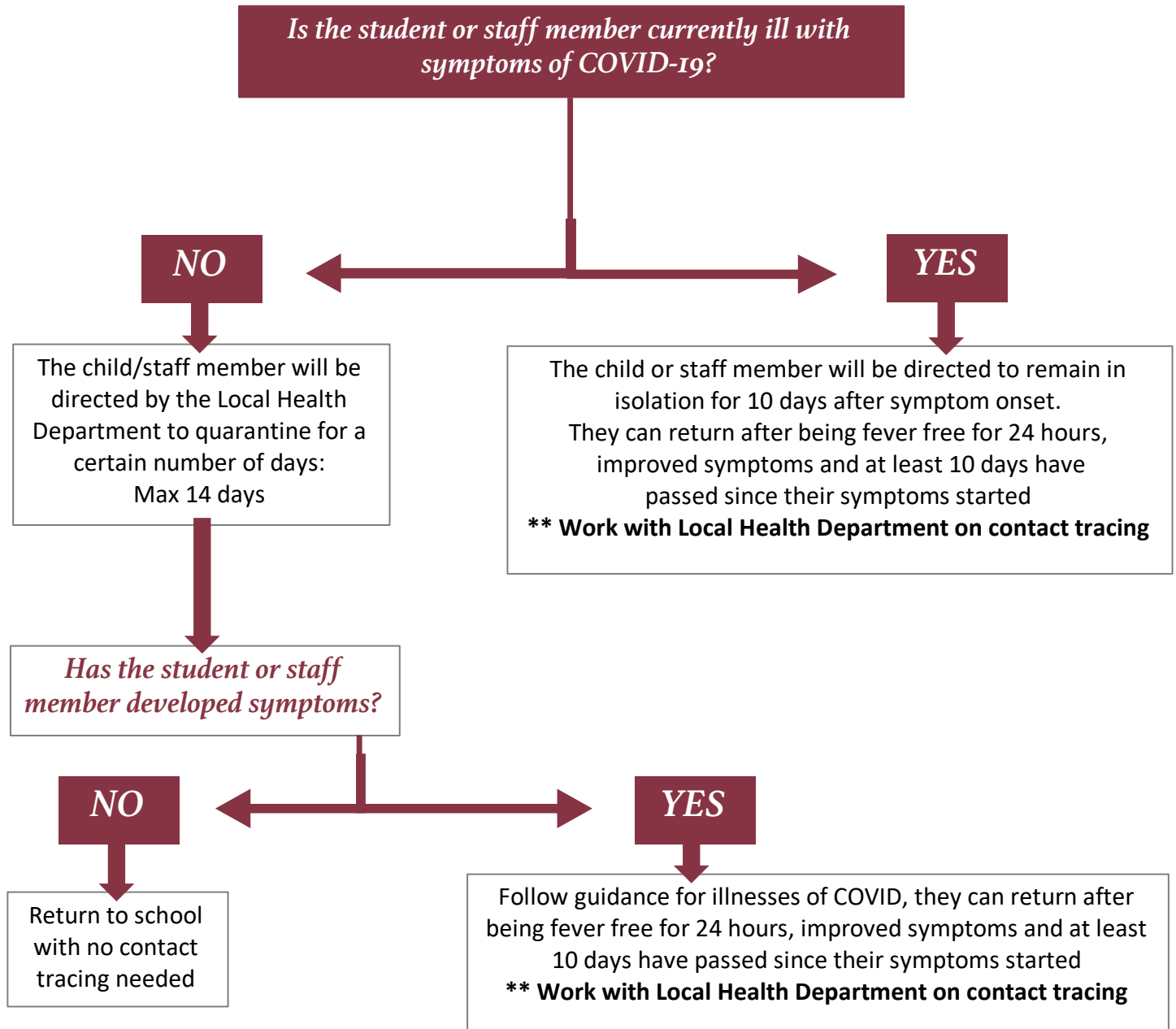


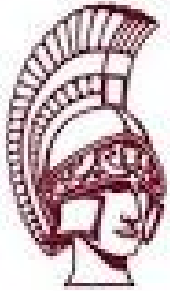


Boardman Local Schools Safety Protocols & Guidelines

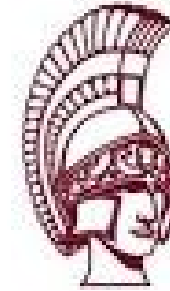


If a Spartan Student or Staff Member is a Contact to a Positive Case





BOARDMAN LOCAL SCHOOLS 2020-2021 Reopening Plan



Updated August 25, 2020

OPTION 1

(Family Choice)

IN-PERSON INSTRUCTION
(WITH SAFETY PROTOCOLS IN PLACE)

PAGES

1-9

OPTION 2

(Family Choice)

REMOTE LEARNING
(STUDENTS AT HOME DAILY
ONLINE LEARNING PROVIDED BY BOARDMAN TEACHERS)

PAGES

10-19

OPTION 1 - IN PERSON INSTRUCTION

STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

Classrooms

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or showing other symptoms should stay home.● Provide a mask for your student to wear. <p><u>Students</u></p> <ul style="list-style-type: none">● Wearing a mask is required at all times.● Maintain maximum physical distance from peers whenever possible.● A hand sanitizing dispenser will be located in every classroom room.● Paper towel and sanitizer will be provided in every classroom for desk cleaning (when age appropriate).	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Ensure classroom setup of desks provides maximum physical distancing for students.● Wearing a mask is required at all times.● Ensure students maintain physical distance whenever possible.● Provide reminders, issue warnings, contact parents/caregivers, and report violators to the office.● When possible eliminate shared classroom materials.● Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.● Use supplies provided to spray desks, chairs, and any common materials needed before new students transition into the room. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Make sure teachers are provided with all supplies needed daily including disinfectant and paper towels.● Disinfect classrooms according to the determined schedule. <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure classrooms are physically distanced.● Ensure classrooms are properly disinfected.● Ensure supplies are readily available for custodians and teaching staff.

Hallways, Lockers and Common Areas

Student and Parent/Caregiver Expectations	Staff Expectations
<p data-bbox="100 467 394 500"><u>Parents/Caregivers</u></p> <ul data-bbox="151 506 894 688" style="list-style-type: none">● Provide a mask for your student to wear.● Provide your student with a water bottle daily as traditional water fountains will not be available for use. Water bottle filler stations are available in some buildings. <p data-bbox="100 695 239 727"><u>Students</u></p> <ul data-bbox="151 734 894 1182" style="list-style-type: none">● Wearing a mask is required when in hallways or at lockers.● Report immediately to your assigned area upon arrival to school.● Carry a water bottle as traditional water fountains will not be available for use.● Follow all signage in the hallways and common areas.● When possible, stay to the right when traveling down hallways and using stairs.● Follow locker schedules as provided by administration if lockers are issued.	<p data-bbox="928 467 1243 500"><u>Teachers/Assistants</u></p> <ul data-bbox="978 506 1978 760" style="list-style-type: none">● Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.● Provide reminders, issue warnings, contact parents/caregivers, and report violators to the office.● Supervise implementation of locker use schedule to minimize congestion. <p data-bbox="928 766 1104 799"><u>Custodians</u></p> <ul data-bbox="978 805 1948 915" style="list-style-type: none">● Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks. <p data-bbox="928 922 1159 954"><u>Administration</u></p> <ul data-bbox="978 961 1978 1253" style="list-style-type: none">● Ensure proper signage is installed in hallways and common areas.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to violators.● Develop and implement locker use schedules for buildings where lockers are issued to students.● Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

Dropoff, Pick Up, and Visitors

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none"> ● Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or showing other symptoms should stay home. ● Provide a mask for your student to wear on the bus. ● Visits to school should be for emergency purposes only. ● If a visit to a building is deemed necessary, conduct a personal health screening prior to coming. Do not come if you are running a fever or showing other symptoms. ● Follow posted guidelines and read all signage whenever entering the building. ● Wearing a mask is required when entering the building. <p><u>Students</u></p> <ul style="list-style-type: none"> ● Wearing a mask is required when entering, exiting, or moving around the building. ● Report directly to your assigned classroom/area upon arrival to school. ● Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc. 	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none"> ● Supervise hallways and common areas to ensure students are reporting immediately to assigned class and not congregating in hallways or common areas. ● Provide reminders, issue warnings, contact parents/caregivers, and report violators to the office. <p><u>Custodians</u></p> <ul style="list-style-type: none"> ● Ensure designated doors are propped open at arrival and dismissal. <p><u>Administration</u></p> <ul style="list-style-type: none"> ● Ensure adequate supervision is available on bus lots, in parking lots, and in common areas of the building. ● Ensure proper signage is installed in hallways and common areas. ● Ensure supplies are readily available for custodians. ● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to violators. ● Ensure designated doors are propped open at arrival and dismissal. ● Eliminate parent and community volunteers as necessary. ● Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

Transportation

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a student wellness check before boarding the bus. Students with temperatures over 100°F or showing other symptoms should stay home.● Provide a mask for your student to wear on the bus. If a student is without one, the bus driver will provide a mask. <p><u>Students</u></p> <ul style="list-style-type: none">● Maintain appropriate physical distances while at the bus stop and while entering the building.● Sit two per seat on the bus and sit in your assigned seat.● Wear a mask at all times while riding the bus.● Remain seated, facing forward while riding the bus.● No-touch sanitizers will be provided on every bus.	<p><u>Drivers</u></p> <ul style="list-style-type: none">● Wear a mask while students are on the bus.● Provide reminders to students of bus expectations- 2 per seat, wearing masks and seated facing forward.● Ensure students are in assigned seats.● Provide reminders, issue warnings, contact parents/caregivers, and report violators to the office.● Ensure the bus is disinfected following outlined safety protocols. <p><u>School/District Administration</u></p> <ul style="list-style-type: none">● Reduce the number of transfers and overall time on buses for students.● Monitor drop off and dismissal to ensure students do not congregate in groups.● Provide consequences, including loss of privilege to ride the bus to those who violate rules.

Meetings and Conferences

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Virtual meetings or conference calls should be used most often. In-person meetings will only be scheduled when necessary.● In-person meetings will follow appropriate physical distancing protocols and masks are required to be worn.● Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms. <p><u>Students</u></p> <ul style="list-style-type: none">● Participate in meetings as requested by parents/caregivers or school staff.● Follow physical distancing protocols.● Wearing a mask is required.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Virtual meetings or conference calls should be used most often. In-person meetings will only be scheduled when necessary. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Clean and disinfect conference rooms after meetings or provide materials for cleaning and disinfecting to take place. <p><u>Administration</u></p> <ul style="list-style-type: none">● Provide parents/caregivers with options for in-person, phone, or video conferencing.● Ensure physical distancing guidelines are followed when in-person meetings are held.● Ensure physical space used for meetings allows for distancing guidelines

Health Services-Nurses Office

Student and Parent/Caregiver Expectations	Staff Expectations
<p data-bbox="100 358 394 386"><u>Parents/Caregivers</u></p> <ul data-bbox="153 396 905 540" style="list-style-type: none">● Ensure contact information is up to date.● Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms. <p data-bbox="100 548 239 576"><u>Students</u></p> <ul data-bbox="153 586 888 730" style="list-style-type: none">● Use designated entrances and exits to the office.● Following physical distancing protocols when in office.● Wearing a mask is required in the clinic.	<p data-bbox="940 358 1037 386"><u>Nurse</u></p> <ul data-bbox="993 396 1934 654" style="list-style-type: none">● Wear a mask when working individually with students.● Ensure the workspace is kept clean and sanitized.● Ensure physical distancing protocols are followed.● Isolate students who are showing symptoms to a separate area away from other students already in the clinic.● Ensure doors to the clinic are open to minimize the use of door handles and to ensure maximum airflow to the area. <p data-bbox="940 662 1121 690"><u>Custodians</u></p> <ul data-bbox="993 699 1976 844" style="list-style-type: none">● Disinfect clinic based on the schedule provided by the school administration.● Disinfect the isolation area after students who utilize the area have left the building. <p data-bbox="940 852 1171 880"><u>Administration</u></p> <ul data-bbox="993 889 1948 1109" style="list-style-type: none">● Provide PPE as needed to protect employees working in the nurse's office.● Ensure proper signage is installed.● Ensure regular cleaning and disinfecting takes place in the office area.● Ensure seating areas are properly physically distanced.

Restrooms

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Students</u></p> <ul style="list-style-type: none">● Wearing a mask is required.● Proper hand washing is required.● Physical distancing protocols are to be followed.● Congregating is not allowed in restrooms.● Follow all signage in the hallways, common areas and restrooms.● When possible, stay to the right when traveling down hallways to get to restrooms.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Assist in the supervision of restrooms, hallways, and common areas between classes.● Provide reminders, issue warnings, contact parents/caregivers, and report violators to the office. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect restrooms based on the schedule provided by the school administration. <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure proper signage is installed in hallways, common areas and restrooms.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to violators.● Provide supervision of restrooms between classes to ensure limited numbers of students are in restrooms at the same time.

Lunches and Cafeteria

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Limit visits to school for emergency purposes.● When packing meals, include items that are easily opened to limit the need for adult assistance. <p><u>Students</u></p> <ul style="list-style-type: none">● Students not assigned to the cafeteria will eat in their designated area.● When possible, stay to the right when traveling down hallways.● Wearing a mask is required when in line or moving around the cafeteria.● Masks can be removed while eating.● Sit in designated seats.● Follow guidelines for restroom use during lunch periods.● If bringing a packed lunch, report immediately to your designated seating area.● Follow physical distancing guidelines.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Supervise designated eating areas to ensure students are properly physically distanced.● Provide reminders, issue warnings, contact parents/caregivers, and report violators to the office.● Monitor restroom use during lunchtime.● Use staggered dismissal to ensure physical distancing at the end of lunch. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect all tabletops before and after each lunch. <p><u>Cafeteria Staff</u></p> <ul style="list-style-type: none">● Wear masks while serving food.● Clean and disinfect serving areas and tables between lunches.● Serve all food to students. (Students are not to self-serve items.) <p><u>Administration</u></p> <ul style="list-style-type: none">● Ensure proper signage is installed in designated eating areas.● Ensure enough seating is provided for proper physical distancing to be practiced.● Add additional seating areas to ensure proper physical distancing.● Ensure supplies are readily available for custodians.● Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to violators.● Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

Office

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none">● Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms.● Wearing a mask is required.● In-person office visits should follow appropriate physical distancing protocols. <p><u>Students</u></p> <ul style="list-style-type: none">● Use designated entrances and exits to the office.● Follow physical distancing protocols.● Wearing a mask is required.	<p><u>Teachers/Assistants</u></p> <ul style="list-style-type: none">● Wearing a mask is required.● Follow physical distancing protocols. <p><u>Office Staff</u></p> <ul style="list-style-type: none">● Monitor and control the number of people in the office at any one time.● Ensure physical distancing guidelines are followed. <p><u>Custodians</u></p> <ul style="list-style-type: none">● Disinfect office based on the schedule provided by the school administration. <p><u>Administration</u></p> <ul style="list-style-type: none">● Eliminate community and parent volunteers.● Ensure proper signage is installed in the office and leading into the office.● Ensure regular cleaning and disinfecting in the office area.● Ensure seating areas are properly physically distanced.

REMOTE LEARNING EXPECTATIONS FOR ALL STUDENTS

Student and Parent/Caregiver Expectations and Additional Information

Parents/Caregivers

- Monitor student progress on coursework.
- Provide an optimal learning environment that is free from distractions (noise, pets, etc.)
- Ensure that your child is following their assigned instructional schedule.
- Communicate questions and concerns to staff during ***scheduled office hours***.

Students

- Students participating in this option will be receiving the Boardman curriculum from Boardman Teachers.
- Students may not have the same teachers as students participating in “in-person” instruction.
- It is recommended students follow a schedule to complete online learning, assignments, and assessments.
- The online curriculum will be aligned with state standards but it will not necessarily match the same pacing or activities that are delivered in the traditional setting.
- Students will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies)
- Students may have limited access to “specials” (K-6) and elective courses (7-12).
- Communicate questions and concerns to staff during scheduled *office hours*.
- Students and teachers will participate in virtual check-in meetings designed to support student course progress and provide opportunities for students to connect with each other.
- Students will earn grades for their work.
- If state or local regulations require a school closure, students participating in this option will continue as scheduled and will continue to use the online curriculum and platform.
- Students may continue to participate in after-school activities and extra-curricular activities at their school building.
- Participation in inter-school athletics is subject to OHSAA eligibility requirements.

Stadium Dr., Robinwood Ln., and West Blvd. Elementary Schools

Student and Parent/Caregiver Expectations	Staff Expectations
<p><u>Parents/Caregivers</u></p> <ul style="list-style-type: none"> ● Provide an optimal learning environment that is free from distractions (noise, pets, etc.) ● Assist in monitoring student progress on coursework. ● Ensure that your child is following their teacher's instructional schedule. ● For optimal learning it is recommended that a parent/caregiver be an active participant. ● Communicate questions and concerns to staff during pre-determined <i>office hours</i>. <p><u>Students</u></p> <ul style="list-style-type: none"> ● Participation is mandatory. ● Will be required to follow a schedule, determined by the teacher, to complete online learning, assignments, and assessments. ● Attendance is mandatory. Lack of proper participation may lead to a negative impact on a student's grade. ● Attendance concerns will be forwarded to the juvenile courts. ● The online curriculum will meet the same standards as the Boardman Local Schools curriculum, but it will not necessarily match the same pacing or activities that are delivered in school buildings. ● Will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies) ● Will also have limited access to special area courses (K-3). ● Communicate questions and concerns immediately to teachers. ● Will participate in virtual check-in meetings designed to 	<p><u>Teachers</u></p> <ul style="list-style-type: none"> ● Will provide a weekly schedule to students, when possible. ● Daily virtual office hours will be communicated. ● Will provide additional virtual office hours (at their discretion) to meet the needs of individuals, small groups, and parents/guardians. ● All Instruction will be provided using Google Classroom. ● Live instruction, recorded instruction, and communications will be provided at least three times a week. ● All new instruction sessions will be recorded. ● Freckle assignments will be pushed out as new instruction takes place in the classroom. ● Instruction for writing will be recorded at least once per week. ● Paper/pencil may be used for writing assignments and assessments. ● Student work will be graded in a timely manner. ● <i>Remind</i> will be the communication tool used for parent communication. ● Every effort will be made to optimize communication at the appropriate level. ● Standards Based Report Cards will be used for grade reporting. <p><u>Administration</u></p> <ul style="list-style-type: none"> ● If needed, provide a Chromebook for each student to use at home. ● Monitor and assist teachers in the delivery of content for students.

<p>support student course progress and provide opportunities for students to connect with each other.</p> <ul style="list-style-type: none">● Will earn grades for their work.● May continue to participate in after-school activities at their school building, including extra-curricular activities.● All assignments must be completed and turned in by midnight on Sunday of that week.● May be asked to attend in-person instruction for additional supports..● May not be in the same classes or have the same teachers as in-person students.	<ul style="list-style-type: none">● Implement appropriate grading procedures.● Provide remote learning guidelines for teachers. <p><u>Technology Department</u></p> <ul style="list-style-type: none">● The district will make every effort to support families without wi-fi access.● The district will provide help desk assistance when technical issues occur. <p><u>Social-Emotional Support</u></p> <ul style="list-style-type: none">● School counselors are on site to guide families and students.● For additional assistance please contact Alta Services 330-793-2487
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Center Intermediate School

Student and Parent/Caregiver Expectations	Staff Expectations
<p data-bbox="109 337 401 370"><u>Parents/Caregivers</u></p> <ul data-bbox="159 376 1010 711" style="list-style-type: none">● Provide an optimal learning environment that is free from distractions (noise, pets, etc.)● Assist in monitoring student progress on coursework.● Ensure that your child is following their teacher's instructional schedule.● For optimal learning it is recommended that a parent/caregiver be an active participant.● Communicate questions and concerns to staff during pre-determined <i>office hours</i>. <p data-bbox="109 753 247 786"><u>Students</u></p> <ul data-bbox="159 792 1010 1481" style="list-style-type: none">● Will have access to an online curriculum that will meet the same standards as the Boardman Local Schools' curriculum, but it will not necessarily match the same pacing or activities that are delivered in school buildings.● May not have the same teachers as those participating in in-person instruction.● Should follow a schedule to complete online learning, assignments, and assessments.● Will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies)● May have limited access to specials and elective courses.● Shall communicate questions and concerns to staff during scheduled office hours.● Will participate in virtual check-in meetings designed to support student course progress and provide opportunities for students to connect with each other.	<p data-bbox="1047 337 1398 370"><u>Teachers/Support Staff</u></p> <ul data-bbox="1098 376 1990 909" style="list-style-type: none">● Will provide a weekly schedule to students, when possible.● Daily virtual office hours will be communicated.● Will provide additional virtual office hours (at their discretion) to meet the needs of individuals, small groups, and parents/guardians.● The online curriculum will meet the same standards as the Boardman Local Schools curriculum.● The child's teacher(s) of record will provide instruction and issue grades.● Will provide live instruction, recorded instruction, and communications at least three times a week.● Will provide access to special area courses (Art, PE, Music) that are aligned with in-person classroom instruction.● Will post student grades in Progress Book. <p data-bbox="1047 951 1270 984"><u>Administration</u></p> <ul data-bbox="1098 990 1959 1325" style="list-style-type: none">● Provide a Chromebook for each student to use at home, if needed.● Monitor and assist teachers in the delivery of content for students.● Implement appropriate grading procedures.● Provide remote learning guidelines for teachers.● Schedule meetings with remote students as needed to discuss progress and performance.● Coordinate welfare checks with SRO. <p data-bbox="1047 1367 1411 1399"><u>Technology Department</u></p> <ul data-bbox="1098 1406 1887 1474" style="list-style-type: none">● Will make every effort to support families without wi-fi access.

- Will provide help desk assistance when technical issues occur.

Social-Emotional Support - Guidance Counselors

- Will create informative remote learning activities for students on the topics of social/emotional health, career, and college information.
- Counselors and families are supported by Alta Health Services at 330-793-2487

Glenwood Junior High School

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Provide an optimal learning environment that is free from distractions (noise, pets, etc.)
- Assist in monitoring student progress on coursework.
- Ensure that your child is following their assigned instructional schedule. That includes being awake and checking in with remote classes each morning between 7:20 and 8:20 a.m.
- Communicate questions and concerns to the teacher first. If the matter is not resolved, then contact the administration for assistance.
- Join your student's Google Classrooms in order to monitor their progress.
- Expect that attendance will be taken during zoom meeting/office hours and/or live instruction, and may affect your child's grade.

Students

- Will be aware that participation each day is mandatory.
- Will be required to follow their school schedule and participate in mandatory virtual check-in meetings (via Zoom) from 7:20a.m. - 8:20 a.m.
- Will be required to have cameras turned on during Zoom sessions and be dressed appropriately.
- Students participating in this option will be receiving the Boardman curriculum.
- Will have access to an online curriculum that will meet the same standards as the Boardman Local Schools' curriculum and will mirror the same pacing and/or activities that are delivered in the traditional setting when possible.

Staff Expectations

Teachers

- The child's teacher(s) of record will provide instruction and issue grades.
- Instruction will follow Boardman curriculum.
- The online curriculum will be aligned with state standards and will strive to mirror the same pacing and/or activities that are delivered in the traditional setting when possible.
- Will provide live instruction, recorded instruction, and communications at least three times a week.
- Shall post recorded instruction in a timeframe that aligns with in-person instruction.
- Live instruction, when used with remote learners, will also be recorded for a sick or absent online/traditional student(s).
- Shall hold online office hours for remote learners from 7:20am - 8:20am. Subject areas designated day:
 - Math : Monday
 - ELA: Tuesday
 - Science: Wednesday
 - History : Thursday
 - Special classes : Friday
 - Music first half
 - Gym Second half
- Will provide access to special area courses (Art, PE, Music) that are aligned with in-person classroom instruction.
- Will be available for support during office hours. These sessions will be held each morning and afternoon.
- Will grade work in a manner consistent with in-person grading.

Administration

- Provide a Chromebook for each student to use at home (as needed).

- Will communicate questions and concerns to staff during scheduled office hours.
- Will earn traditional grades for their work.
- Will continue as scheduled and will continue to use the online curriculum platform in the event of a quarantine.
- May continue to participate in after-school and extracurricular activities.
- Will be aware that attendance will be taken for a grade during Zoom meeting/office hours and/or live instruction. Attendance will be 1% -10% of a student's grade.
- Will be required to turn in all assignments on time. Late work will receive a lower grade.
- Should check their school email daily.
- Shall direct all communication to their teachers during teacher work hours, 7:20 a.m.-2:50 p.m. Students should not expect a teacher response after 2:50 p.m. each workday.

- Monitor and assist teachers in the delivery of content for students.
- Implement appropriate grading procedures and work from home guidelines for teachers.
- Schedule meetings with remote students as needed to discuss progress and performance.
- Coordinate welfare checks with SRO

Technology Department

- Will make every effort to support families without wi-fi access.
- Will provide help desk assistance when technical issues occur.

Social-Emotional Support

- Guidance Counselors will create informative remote learning activities for students on the topics of social/emotional health, career, and college information.
- Parents may also contact Meridian Health at (330)-797-0070

Boardman High School

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Provide an optimal learning environment that is free from distractions (noise, pets, etc.)
- Assist in monitoring student progress on coursework.
- Ensure that your child is following a typical school schedule that includes being awake and checking in with remote classes each morning between 7:30 and 8:30.
- Communicate questions and concerns to the teacher first. If the matter is not resolved, then contact the administration for assistance.

Students

- **Student participation each day is mandatory.**
- Will be required to follow a schedule, which will include a mandatory attendance check-in each morning between 7:30-8:30. This is part of enforcing state law mandating compulsory attendance for Ohio students.
- After the attendance check-in, students should begin their daily remote instruction by checking all assigned tasks in each of their remote classes.
- Please note: some assignments must be started and completed within an assigned period of time to be counted. This may include assignments that are given and due in the same day, again mirroring the pace and quality of the in-person instruction.
- Students should be dressed appropriately for Zoom/Google meetings which will require the video view of the student and the student's name to confirm attendance. Emojis and other cartoon representations of a student's face are not permitted during Zoom/Google meetings.
- Students should direct all communication to their teachers during teacher work hours, 7:30 a.m.-3:00 p.m. Students

Staff Expectations

Teachers

- At the beginning of each week, teachers will provide a weekly schedule to students which outlines the daily expectations for remote learning.
- Using the **Google Classroom** platform, teachers will provide instruction to students. The access point for all remote instruction will be through **Google Classroom**.
- Remote instruction will be a combination of video lessons, computer activities/assessments, and Zoom/Google communications.
- Video lessons/instruction will be provided at least twice a week and will be combined with other remote learning activities. Each day, there will be something for remote students to complete for each of their classes, although some day's activities may be a continuation of previously started, longer assignments.
- Teachers will communicate clear deadlines for their assignments. If there are assignments that must be completed within a few hours, those assignments will be brief enough to be completed within the specified time. Also, teachers will make students aware of these time-sensitive assignments during their weekly overview video so students can plan their week accordingly.
- Real-time Zoom/Google meetings/classes may be available and will be announced at the beginning of the week in the video overview so students can plan accordingly. Points associated with attendance at these meetings must be clearly communicated to students.
- In addition to video lessons/instruction, teachers will create related assignments at a minimum of twice a week. In general, teachers will have some activity planned for each day of the week.

should not expect a teacher response after 3:00 p.m. each workday.

- Daily attendance (signing in) is mandatory. Zoom meetings scheduled by teachers may have points assigned to them and students are expected to attend these meetings when scheduled.
- Lack of proper participation/attendance will lead to a negative impact on a student's grade.
- The online curriculum will meet the same standards as our Boardman Local Schools curriculum and will match the pacing/activities of in-person instruction as much as is practical and possible.
- Students will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies)
- Students will have limited access to elective courses (7-12), In some cases, students in grades 7-12 will not have access to their full schedule as planned this past spring.
- Students must be self-regulated, responsible learners who communicate questions and concerns immediately to teachers. Students must be advocates for their instruction and take the initiative to seek help in a timely manner if there is confusion.
- Students and teachers will participate in virtual check-in meetings designed to support student course progress and provide opportunities for students to connect with each other.
- Students will earn grades for their work. **Late work will receive a lower grade.**
- Students may continue to participate in after-school activities at their school building, including extra-curricular activities.
- Students will have a traditional school schedule that will allow for seamless transition back into in-person instruction.
- Students should anticipate being active with their remote

- **Teachers will maintain office hours. These office hours will be for individual help or group zoom meetings.** High School students are expected to advocate for their learning and request individual help as needed. Teachers may also initiate meetings as they see needed.
- Teachers will grade work in a timely manner.
- Teachers will submit progress reports to parents, counselors, and students on a regular basis. A mid-term progress report is required for any student earning a D or F at the midpoint of the quarter.
- **Remind** will be the communication tool used for parent communication.
- Communication with parents as partners will occur as needed.

When percentages are used, report cards will reflect the board adopted grading scale:

A	93% - 100%
B	85% - 92%
C	75% - 84%
D	65% - 74%
F	0% - 64%

Administration

- Provide a Chromebook for each student to use at home (as needed).
- Monitor and assist teachers in the delivery of content for students.
- Implement appropriate grading procedures and work from home guidelines for teachers.
- Schedule meetings with remote students as needed to discuss progress and performance.
- Coordinate welfare checks with SRO.

Technology Department

instruction each day of the week during regular school hours, 7:30 a.m.-3:00 p.m.

- Will make every effort to support families without wi-fi access.
- Will provide help desk assistance when technical issues occur.

Social-Emotional Support

- Guidance Counselors will create informative remote learning activities for students on the topics of social/emotional health, career, and college information.
- For Mental health assistance please contact Meridian Services. (330) 797-0070